

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 18, 2007
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Carlisle called the meeting to order at 7:00 p.m.
Members present:
Allen Carlisle, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Dustin Burns, Member
Barbara Ryan, Member
Administration present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President Carlisle invited Hannah and Tyler Carlisle, his children and students at Carlton Hills School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Ryan

Second: Burns

Vote: 5-0

B. ORGANIZATIONAL MEETING

1. Rotation of Board of Education Officers

President Carlisle requested a motion to approve the rotation of officers according to Board Bylaw 9120, appoint the Superintendent as Secretary to the Board, and that Board Bylaw 9120 be revised to reflect the officer rotation for 2008. Vice President Bartholomew so moved. President Carlisle thanked the Board members, Executive Council, the Superintendent, and his family for their support during his term as president.

Vice President Bartholomew presented Mr. Carlisle with an engraved gavel and Becky Carlisle with flowers. Superintendent Johnson thanked Mr. Carlisle for the support and wisdom he has provided her during his year as president. She presented him with a book, *Juggling Elephants*.

Motion: Bartholomew

Second: Ryan

Vote: 5-0

Mr. Carlisle passed the Board gavel to newly elected board president, Dan Bartholomew. President Bartholomew recognized and presented flowers to two fellow Board members for personal accomplishments: Dianne El-Hajj for being selected as La Pressa Middle School's "Teacher of the Year" and Barbara Ryan for being nominated for the "2007 Woman Who Mean Business" award.

2. Board Meeting Calendar for 2008

Dr. Johnson presented the recommended calendar for Board meetings for 2008. Member Carlisle moved to approve continuation of the existing meeting schedule and listed dates. The 2008 dates will be posted for the public.

Motion: Carlisle

Second: Burns

Vote: 5-0

3. Board of Education Representatives to District Committees

Dr. Johnson presented the current list of Board Committee representative assignments and asked Board members if there were any changes desired. Member El-Hajj will replace Member Carlisle on the Collaborative. Because of her work commitments, she may arrive late. No other changes were made.

Motion: Ryan

Second: Burns

Vote: 5-0

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight On Learning-Sycamore Canyon School California Business for Education Excellence Award

Emily Andrade shared that she was honored to accompany Debbie Brenner to Los Angeles to accept the California Business for Education Excellence Award for Sycamore Canyon School. Sycamore Canyon was awarded the prestigious honor for their outstanding success in raising student academic achievement.

President Bartholomew invited the Sycamore Canyon staff to accept a certificate of recognition for their award. The staff was congratulated for their hard work in advancing proficiency levels and student achievement.

D. PUBLIC COMMUNICATION

President Carlisle invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Authorization to Contract for Legal Services with Parzen Consulting
- 2.7. Adoption of Resolution #0708-15, "Statutory School Fees and Mitigation Payments Report for Fiscal Year 2006-07, and Relative Findings, In Compliance with Government Code Sections 66006 and 66001"
- 3.1. Removal and Appointment of the ICOC Members
- 3.2. State Facilities New Construction Eligibility Funding Application
- 4.1. Approval of Memorandum of Understanding and Budget for Program Year 3 with San Diego County Office of Education for Project PEACE (*Pulled for separate consideration.*)
- 4.2. Approval of Contract Agreement for School Accountability Report Cards
- 4.3. Approval of 2007-08 Student Teaching Agreement with San Diego State University
- 4.4. Approval of Memorandum of Understanding (MOU) Between Santee School District Children and Families Ready 4 School Program and Logan Property Management
- 5.1. Personnel, Regular
- 5.2. Adoption of Resolution No. 0708-14, California State Teachers' Retirement System (CalSTRS)

It was moved and seconded to approve Consent Items with the exception of Item 4.1.

Motion: Burns

Second: Carlisle

Vote: 5-0

E. 4.1. Approval of Memorandum of Understanding and Budget for Program Year 3 with San Diego County Office of Education for Project PEACE (*Pulled by Member Burns for separate consideration.*)

Member Burns supports this MOU but will abstain from voting because the agreement is with his employer.

Motion: Ryan

Second: El-Hajj

Vote: 4-0 (Burns, abstain)

F. DISCUSSION AND/OR ACTION ITEMS

President Carlisle invited comments from the public on any item listed under Discussion and/or Action.

1.1. Parent Communication System

Dr. Johnson reported that in spite of the fiscal crisis with the state budget, she strongly believes that a new and efficient parent notification system is badly needed as a tool for communicating with parents. It became very apparent during the recent fires that our current system was unable to provide parent communication in a timely manner, Administration recommends contracting with SchoolMessenger, a web-based system that can be used for parent communication services. SchoolMessenger was selected from five systems that were reviewed by technology and school staff members. Bilingual education used SchoolMessenger prior to ParentLink and was very happy with the service.. Johnson recommended the Board fund this service with the previously allocated \$75,000 emergency fund provided to the Superintendent earlier this

year. Member El-Hajj believes we need a better system. Mr. Yeo, Director of Information Technology, said Mission Viejo used SchoolMessenger during the fire and sent out about 3,000 calls per minute. Member Carlisle asked if this system has the capability to contact multiple phone numbers for each family and if so, it is important to let families know they have the option to have multiple phone numbers called if there is an emergency. Member El-Hajj asked if SchoolMessenger can be used by individual schools for messages. Mr. Yeo said yes, SchoolMessenger messages can be grouped by schools as well. It can also integrate with Nutri-Kids, the new child nutrition service software. Member Burns believes that this technology is needed and using Connect Ed as a pilot has set a certain expectation for our parents. Member Ryan moved to approve contracting with SchoolMessenger for parent notification services at a cost of \$15,190 per year and a one-time set up fee of \$1,800.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

1.2. Board Self-Evaluation Under Board Bylaw 9400

Dr. Johnson asked Board members what process they would like to use for their annual self-evaluation. In the past the CSBA document has been used and last year the Board used a facilitator to develop governance standards. Member Burns would like Board members to review the governance standards and have a conversation about the things that they do not believe are working as well as they would like. Board members agreed to return the self-evaluation for discussion at the first meeting in February. Member Carlisle asked if Board wished to establish the governance calendar for 2008. Board members requested that the governance calendar is developed for 2008. Board members would like to include Dr. Johnson's input into their evaluation process.

2.1. Approval of Monthly Financial Report

Bill Clark presented the monthly financial report which demonstrated the District has consistently maintained revenue and cash flow projections with no change to the ending reserve balance. Member Burns moved to approve the monthly financial report for November 2007.

Motion: Burns

Second: El-Hajj

Vote: 5-0

2.2. Artificial Turf Life Cycle Cost Analysis

Information about artificial turf was brought, as requested by the Board. Bill Clark reported that his investigation has determined that natural grass is initially lower but over time with the routine maintenance costs, artificial turf is lower. The break even cost is realized in about 10 years. There are pros and cons for each. Member Burns said his greatest concern is the high cost of vandalism. Most schools are installing artificial turf on an individual field, not on large areas that hold a number of fields. There is no security to prevent vandalism and these fields are also closed to the public. Member Ryan agrees that artificial turf applies more to the high school level with a football field surrounded by a track. Mr. Mike Hammond, a parent from Chet F. Harritt, shared information with the Board about a field at Pershing Junior High School that is open to outside players. The District could get information about the cost and prevention of vandalism.

Member Carlisle asked about if the annual maintenance cost analysis included disinfecting the turf area. Mr. Clark said he provided a blanket estimate. Member Ryan agreed that sanitation is a great concern with young children playing on the fields. Member Carlisle is also concerned because he is involved in discussions about impending water shortages with water availability in California declining, and with a level three restriction, irrigation would not be permitted and if we do not use artificial turf we may end up with no fields. He encouraged investigating landscaping and other ways to lower water consumption, including using recycled water. Member Burns would like to be sure to look at the safety aspects with little children, including the high heat in our area that can cause artificial turf to be very hot.

Member El-Hajj would like to get information from the people at Pershing Junior High School and Grossmont High School District, including:

- Do they allow joint use?
- What are the "actual" maintenance costs?
- What are the drawbacks? And
- Do they allow families near and/or on the fields?

Member Carlisle asked Mr. Clark to investigate if the heat factor is different using the silica product instead of the rubber infill for artificial turf. He would also like information about using "zero-scape" around District facilities and connecting to reclaimed water for irrigation as options. Member Carlisle said he appreciates that administration has been proactive and has already met with Padre Dam administration.

2.3. Consultant Proposal for Professional Services, School Facilities Needs Analysis and Developer Fee Justification Study

Bill Clark reported on administrations efforts to collect funds to meet the housing needs for future students. In order to reevaluate developer fees to determine if level 2 fees are warranted, and if so, the amount of level 2 fees, there is a need for a current fee justification study. The study must demonstrate how there is a reasonable relationship between the need for public facilities, fee use, type of development projects on which the fee is imposed, amount of the fee, and the cost of the public facilities on which the fee is imposed. Administration recommends Board approval of the proposal from SchoolHouse

Services to provide the Developer Fee Justification Study and the School Facility Needs Analysis at a cost of \$9,500. SchoolHouse Services has the experience and quality results needed, having prepared current justification documents for Cajon Valley, Lakeside, Lemon Grove, and La Mesa/Spring Valley school districts, and are currently planning an update with Grossmont Union High School District. Member Ryan moved to approve the proposal from SchoolHouse Services to develop a School Facility Needs Analysis and Developer Fee Justification Study as described above and authorize staff to execute the necessary documents.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

3.1. Chet F. Harritt Site Plan for Athletic Facilities and Environmental Impact Report

1. Board members discussed the proposed ball field site design. Member Burns asked if a new building was decided on at a later date, would it fit in the designated area. Bill Clark said yes, a building would fit in the area. Member Ryan supported the proposal. Dr. Johnson said that the Sports Council president has seen the plan and shared dates for planned walkthroughs with community members, Chet F. Harritt staff, and league representatives. The City of Santee also used this design as a base for their estimates. Member El-Hajj likes the plan, having room for expansion, adequate ball fields, and a snack bar. President Bartholomew said the plan addresses all of the concerns expressed from the Board's walkthrough.
2. Board members discussed the proposed construction timeline. Mr. Clark reported with the proposed timeline, Pioneer Little League would remain at Santee for the next two seasons and be able to begin their 2010 season at the new field. The timeline is based around the scheduling on whatever footprint is planned for junior high. Board members would like to shorten the timeline for completion in January 2009 so the league could open their 2009 season at the new fields. Member Burns is concerned if the Board decided on the construction of a junior high wing after the field is installed. Mr. Clark said the field would be partitioned off with access through the roadway and ramp at the back of the school. The Board asked administration to do whatever they could to provide field availability for opening day in 2009.
3. Board members discussed the Environmental Impact Report document and timeline. There are two issues in the EIR, lighting and sound. Administration is exploring resolutions and has had discussions with the City. Staff is currently costing out a sound wall. The Public Review stage is next and administration is seeking approval to post the Public Notice in December. Member Carlisle asked if there any other approvals needed after the review documents are disbursed. Mr. Clark said Santee School District is the lead agency and will return for Board approval. There is no need for City Council approval. Member Burns confirmed the 30-day public review and asked if the public has an opportunity to come to the Board during the review period. Members Burns and El-Hajj are concerned about holiday break and the offices being closed during the review period. Member Burns prefers to delay the public review to occur after the winter break. President Bartholomew and Members Carlisle and Ryan are comfortable with the EIR timeline but want to make sure the parents are aware of the review period.
4. Board members were asked to authorize the development of a format funding plan to include the project scope modifications and joint use and grant funding sources.

Mr. Clark reported the field relocation plan seems to be meeting key stakeholder interests. He has met with City administration, and based on their experience with the field installation over the summer, they have some cost estimates and a timeline for completing it. They also received an environmental impact report for review and comments.

He asked Board members how cost overruns for lighting could be funded. Member Carlisle asked if we have asked the City to partner with us in the field relocation. Mr. Clark said administration has met with City administrators with the established budget. The City has indicated possible funding through resources from other agencies. The City also wanted Mr. Burner to evaluate the plan. Board members requested contacting the City for to schedule a City/Board meeting to discuss partnering and assistance in funding.

Mr. Hammond, a parent at Chet F. Harritt, asked if Project SAFE buildings were being moved and if the Board has decided on a 10 classroom building to replace the project SAFE buildings. President Bartholomew replied that the Board has not addressed the building with Project SAFE yet as the plans for a new building have not been approved. Mr. Hammond asked the Board to communicate with Pam Brasher the concept. President Bartholomew replied that there will be dialogue with all impacted staff.

Member Carlisle moved to approve the proposed ball field design, the construction timeline, and the development of a funding plan for project scope modification with the caveat to work to shorten the timeline for the completion of the ball fields.

Motion: Carlisle

Second: Ryan

Vote: 5-0

Member Ryan moved to approve the Environmental Impact Report document and timeline.

Motion: Ryan

Second: Carlisle

Vote: 3-2 (Burns, El-Hajj, no)

3.2. Modernization/Capital Improvement Program Exterior and Interior Color Schemes

Bill Clark introduced the architect team of Patty Sprotte and Russell Watson. Sample color palettes were provided for the roof and carpet colors. Once these are selected, accent colors will be provided at the next Board Workshop for selection. The darker roof colors do not perform as well as the lighter colors for energy savings. The two roofing colors selected for options were Rustique (brown) and Metallic Champagne (tan).

The carpet is interior carpet and made for schools. The goal in carpet selection is to make the classrooms feel rich and new. The two carpet colors selected were Blue Note (a multi-weave blue with multi-color variegation) and Paradise (multi-colored variegated in burgundy and greens).

Bill Clark said feedback from the City is they would like a green theme at the Rio Seco area for us to tie to the City and YMCA theme if possible.

Interior colors will be decided on at the Board workshop. Board members will also discuss further if all schools will use the same color schemes or vary.

3.3. Authorization to Seek Performance Auditors, Contract Services, and Legal Contract Review for the Independent Citizens Oversight Committee Capital Improvement Program

Bill Clark reported the ICOC requires a performance audit. The ICOC committee recommended developing a contract. The committee recommends contracting with AF Consulting after interviewing them at an ICOC meeting. Member El-Hajj confirmed that this was the consensus of the ICOC. Member El-Hajj moved to authorize administration to seek performance auditors, contract services, and legal contract review for the ICOC/Capital Improvement Program.

Motion: El-Hajj

Second: Burns

Vote: 5-0

3.4. Colbi Account-Ability Services

Bill Clark said Colbi is currently scheduled to provide the accounting software support through the 2007-08 construction cycle with effective accountability with capital improvement projects. Mr. Clark asked the Board to authorize administration to continue using Colbi software with the next leg of the project for 2008-09. Member Ryan asked what we are actually paying for and said the cost is high. Mr. Clark said we receive software services and it is expensive. Member Ryan said the County Office is supposed to be providing the services. Mr. Clark said the \$20,000 covers the license for the software and is paid to the vendor and there are no manpower costs. The County uses the same software. Member Ryan and President Bartholomew believe the cost is very high, but with our modernization, it appears we need to use it. Member Ryan suggested we communicate to the County Office that the cost is very high.

Bartholomew suggested initiating a \$50,000 dollar threshold for items to come to the Board under Discussion and Action instead of Consent. Board members agreed.

Member El-Hajj moved to approve the services of the San Diego County Office of Education to continue the facilities planning input and monitoring of the Colbi software at the fee of one tenth of one percent (.0010).

Motion: El-Hajj

Second: Carlisle

Vote: 4-0 (Burns, abstain)

H. BOARD COMMUNICATION

Member El-Hajj thanked the Board for the sympathy plant. Last month she attended a La Mesa/Spring Valley Board meeting because her principal was receiving the "Rose Award." She would like the Board to consider developing an award such as this given to individuals because it is very special. She asked administration to investigate the protocol and criteria for their award. She also attended an ICOC meeting and said they are such a dedicated and well educated group and she is impressed with their work.

Member Burns shared when he visited to Sycamore Canyon he was truly impressed with the focus of the teachers and students during his walk-through. He thanked the teachers for what they do for students and for the community. While visiting Cajon Park he saw a student injured and was very impressed with Karen Keys, the health clerk, and the calm manner in which she handled the young injured child. Member Burns asked if the Board would support asking the ACI Committee for their input regarding full day kindergarten. Board members agreed to ask ACI.

Member Burns said there were a lot of questions at the school visits and asked how the Board is going to respond to the many questions. Dr. Johnson said the questions were provided to all Board members and she is sending the responses back to the principals to share with their staff members. Dr. Johnson will be meeting with administration to further discuss the questions.

President Bartholomew said the visits to schools have been very well received. President Bartholomew told Mr. Hammond he appreciated his comments this evening and shared that as the Board moved further into Modernization, the protocols in District policy have to be in place.

Dr. Johnson shared parent letters about modernization which provide general information. More detailed moving schedules will go home later. The updated sign information is now on the web site and she has asked Doug Sampson to assist us in developing an improved web site.

Dr. Johnson reported that a calendar meeting was held at Grossmont with feeder districts to discuss a draft calendar for next year. As we plan our calendar, if the start date can be moved back, a great deal of money could be saved in construction costs. Grossmont will work with us to allow students to attend summer school. The Calendar Committee will meet on January 15th and the draft will be shared with STA leadership.

John Tofflemire reported that the District Offices will be officially closed over the winter break. Executive council will be available by cell phone.

Bob Watkins' meeting with the Superintendent will be cancelled and rescheduled for a time when the Board president can attend.

Captain Duke, from the Santee Sherriff's Department, will be attending the Principals meeting with the Board on January 15th. We will also invite her to the beginning of the Board meeting to be introduced.

The CGi Video was emailed to the Board for review. Please let Dr. Johnson know if there are any edits.

Bill Clark shared an article published this week about the possibility of mid-year cuts from the state budget. The Legislature cannot leave until an agreement is made.

President Bartholomew welcomed Beth Selbe as a new member of the ICOC.

I. CLOSED SESSION

President Carlisle announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: John Tofflemire, Assistant Superintendent

*Employee Organizations: California School Employees Association
Santee Teachers Association*

Purpose: Negotiations

3. Conference with Real Property Negotiators (Govt. Code §54956.8)
Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071
Agency Negotiators: Dr. Lis Johnson, Superintendent

Bill Clark, Assistant Superintendent, Business Services

Negotiating Party: City of Santee

Purpose: Price and Terms

Location: Cajon Park School 10300 Magnolia Ave., Santee 92071

Agency Negotiators: Dr. Lis Johnson, Superintendent

Bill Clark, Assistant Superintendent, Business Services

Negotiating Party: Barnhart Construction

Purpose: Price and Terms

Location: Fanita Ranch (Undeveloped property located north of Cuyamaca St. and between Fanita Pkwy. and Magnolia Ave.) Santee 92071

Agency Negotiators: Dr. Lis Johnson, Superintendent

Bill Clark, Assistant Superintendent, Business Services

Eric Hall, District Consultant

Negotiating Party: Barratt American

Purpose: Price and Terms

The Board entered closed session at 9:45 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:15 p.m. No action was reported. The December 18, 2007 regular meeting adjourned at 11:15 p.m.

